

Social Research & Consulting, Inc.

*Specializing in Program Evaluation,
Educational, Social and Behavioral Research*



Position available: Corporate Secretary/Treasurer, Ownership Track

Our company is seeking an individual with knowledge of corporate records management, shareholder records, shareholder relations, corporate fiscal management, reporting, cash management, entity operations and policies to act as Corporate Secretary/Treasurer. The successful candidate needs a desire to make a career in social research, documenting and evaluating social science studies and organizational behavioral patterns applying quantitative and qualitative methodologies in business and educational programs in the public sector, private and corporate business environments. This is a small, growing enterprise offering opportunities ideal for an individual seeking a position offering personal growth and an opportunity to forge a business enterprise with high ethical and performance standards in its business practices.

The selected candidate will be offered shareholder status with no less than a 10% stake after a probationary evaluation period. Future earning will be based on a share of company profits, supplemented by individual performance recognition.

Interested applicants should send a resume and compensation requirements to Social Research & Consulting, Inc at: www.socialresearchandconsultinginc.com. This position will remain open until filled. All applications will receive serious consideration. We comply with Federal standards of non-discriminatory practices.

All correspondence will receive and response by Sunita Batheja, the Founder/CEO of Social Research and Consulting Inc. including the day of meeting time, place to meet and all consideration related with position applying for. The contact information is as follows to proceed:

Sunita Batheja

batheja.sunita@gmail.com

612-332-2413